



BELGIUM - CHECKLIST FOR FAMILY REUNION

WITH A BELGIAN CITIZEN Art.40ter

Documents to be provided by all visa applicants must be in English, Dutch, French or German.

Documents in Arabic have to be submitted with a translation (by a sworn translator)

AND legalized by the Embassy : <https://legalization-be.tlscontact.com/service/lb/lbBEY2be/home>

The documents to be legalized can be introduced at the same time than the visa application, it is not necessary to ask for a separate appointment at the legalization department of TLS.

It is essential that your file contains the following: The original documents, plus two (2) photocopies of these documents. The originals will be returned to you.

Document	Description
2 application forms	<ul style="list-style-type: none">- Duly completed and signed- Irrespective of age, each individual requires a separate application form printed from VisaOnWeb- The application forms should be fully filled in, signed (two times) and dated by the applicant- For children under 18 years, the application form signed by a person with parental authority or by a legal guardian.
2 recent passport size photographs	<ul style="list-style-type: none">- Size 3.5cm X 4.5cm- White plain background- Taken less than 3 months ago
Original passport	<ul style="list-style-type: none">+ A copy of all pages (excluding the blank pages)- The passport must have been issued within the last 10 years, must be in a good shape and have at least 2 empty pages in front of each other- Must be valid at least 15 months at the time of the application- For foreigners: copy of your Lebanese/Syrian residence permit
Proof of payment of the contribution fees	<p>The proof of payment has to be submitted, if applicable, along with the application at the time of the application. If this is not the case, the visa application is not admissible.</p> <p>For information, please check this link https://dofi.ibz.be/en/themes/faq/fee</p>
Proof of relationship	<ul style="list-style-type: none">- Copy of the Belgian ID card recto verso of the person to be joined in Belgium <p>For spouse:</p> <ul style="list-style-type: none">- Original marriage certificate translated by a sworn translator and legalized by the Embassy (and if applicable power of attorney to get married translated by a sworn translator and legalized by the Embassy)- Original birth certificate translated by a sworn translator and legalized by the

	<p>Embassy</p> <p>- Family registration form translated by a sworn translator</p> <p>- In case of previous marriage or widowhood: original certificate of divorce/certificate of death of the spouse, translated by a sworn translator and legalized by the Embassy</p> <p>For children under 18:</p> <p>- Original birth certificate translated by a sworn translator and legalized by the Embassy</p> <p>If the minor is travelling alone: The parent who is not accompanying the child has to sign a parental authorization, stating that the child can permanently live in Belgium, at the legalization section at TLScontact. Please check https://legalization-be.tlscontact.com/service/lb/lbBEY2be/home</p> <p>The parent can sign the parental authorization at the legalization department of TLS at the same time than the visa application of the minor, it is not necessary to ask for a separate appointment at the legalization department of TLS.</p> <p>Please provide :</p> <ul style="list-style-type: none"> - Copy of the parent's passport and ID - If applicable: proof of guardianship issued by the court translated by a sworn translator and legalized by the Embassy - In case a parent is deceased: death certificate of the deceased parent translated by a sworn translator and legalized by the Embassy <p>For children aged 18 years and above:</p> <ul style="list-style-type: none"> - Original birth certificate translated by a sworn translator and legalized by the Embassy - Original certificate of celibacy issued by the Ministry of Interior translated by a sworn translator and legalized by the Embassy - proof s/he's a dependent of the parent in Belgium <p>For a parent joining or travelling with his/her Belgian child :</p> <ul style="list-style-type: none"> - Original birth certificate translated by a sworn translator and legalized by the Embassy - copy of the Belgian passport of the child
<p>Proof of sufficient* accommodation</p>	<p>Proof that the person being joined has sufficient accommodation. This evidence can be done either, by a copy of the property's title assigned to his principal residence or a copy of a registered lease contract concerning his</p>

	principal residence. The rental contract should be registered through MyRent .
Solvency of the person to be joined	<p>Proof that the person to be joined has stable, regular and sufficient means of subsistence during the last 12 months: salary slips of the last 12 months and tax income sheet</p> <p>For further information please check: https://5195.f2w.bosa.be/fr/themes/faq/regroupement-familial/moyens-de-subsistance-stables-reguliers-et-suffisants</p>
Mutual insurance*	<p>Proof that the person to be joined is affiliated to a mutual insurance company (Mutualiteit/Mutualité) covering the risks for himself/herself and for the applicant(s). Please check the template https://dofi.ibz.be/sites/default/files/2021-04/Attestation_de_la_mutuelle.pdf</p>

*These documents do not have to be provided for a **family reunion with your Belgian child** **but** one of the following **additional** documents has to be submitted :

- Flight ticket on both the parent and the child's name
- Invitation letter on their names
- Proof that they will live under the same roof

ATTENTION!

Any Arabic document provided without translation will not be considered.

The verification of the submitted documents can delay or impede the issuance of the requested visa. These delays depend exclusively upon the instance that issued the documents. Any false statements or documents will lead to your application being rejected.

Please note that the application will be processed with the documents handed over at the submission. No additional documents can be submitted at TLScontact or at the Embassy if the Embassy has not requested them. An incomplete file will often lead to a visa refusal. A complete file does not either guarantee the issuance of a visa. Applicants, who cannot enclose all documents from the list, should consider adding alternatives or making an explanation about the reason for not handing them in. Additional documents not indicated on the list may be required to substantiate your visa request.